

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
September 11, 2006**

**PRESENT:** HELEEN KURK, VICE CHAIRMAN; JOSEPH M. FIALA, SELECTMAN; TOM CLOW, SELECTMAN

**TOWN ADMINISTRATOR:** Fred Ventresco

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Frank Campana, Matt Casey, Donna Meuse, Carl Knapp, Richard Butt, George Malette, Chip Meany, Robert Richards, Naomi Bolton, Malcolm Wright, Tammie Nelson, Jon Sappier, Chris Hague, Betsy Proper, Gene Proper

**5:02 p.m. Vice Chairman Kurk called the meeting to order.**

**1. PUBLIC PARTICIPATION** – Mr. Frank Campana asked the Board if they had any information for the tax rate. Vice Chairman Kurk said they are hoping to set the tax rate earlier this year but they do not have the information yet. The MS1 forms are not done yet because of the reevaluation. Mr. Campana asked if this information can become public as soon as it is set.

Mr. Campana asked if there were any numbers for the General Fund Surplus, he would like the total amount and the amount that is encumbered. Vice Chairman Kurk said she does not, but she does know the town is value at around \$850 million and last year the town was valued at \$450. Mr. Campana said his question is about the General Fund Surplus. Vice Chairman Kurk said at this time there is not much in the fund. Mr. Campana will contact the Town Administrator in a couple of days for this information. The Treasurer has sent the account amounts to the Board. Mr. Campana would like a breakdown of the total amount in the General Fund and of that amount what is unencumbered. The unencumbered amount is what he is most concerned with because that money is what the Selectmen can do with what they want.

**2. DEPARTMENT HEADS** – Ms. Donna Meuse, Health Officer and Overseer of Public Welfare, informed the Board her appointment of a 3 year term is about to expire. Ms. Meuse told the Board if they would like her to remain as Health Officer and Mr. Chip Meany as the Deputy Health Officer she will need 3 signatures from the Board to submit to the State.

The Weare Health and Safety Fair, including flu shots, is scheduled for October 28, 2006 10:00-2:00 at CWES and a second flu shot clinic is scheduled for December 2, 2006 9:00-12:00 at the Old Town Hall. There will be door prizes, activities for all ages, vision and blood pressure screening, the Red Cross, Weare Police Department and EMTs will be in attendance. The Health Fair is put on by CWES School Nurse, Pat McNeil and Ms. Meuse. There will be a \$20.00 copay to get the flu shot.

There will be a Public Forum on September 27, 2006 6:00-9:00 with the Capital Area Public Health Network, Paul King, Peter Buono and the Weare Cert Team; including free raffles for safety devices for your home and discussion about individual preparedness for your home and family.

## FINAL

Mr. Carl Knapp needs a letter of confirmation, on Selectman letterhead, insuring the State that the \$1,100 administration fee concerning the Abijah Bridge project will be paid. Mr. Knapp will give the information to Mr. Ventresco to submit. Mr. Knapp told the Board the contract for repairing the landfill needs to move forward as soon as possible. Mr. Knapp said he received information from FEMA; they will receive 50% of FEMA's 75% of \$58,000 and will front the town half as long as they are sure the work will be done. Mr. Knapp said they need to sign a contract to move forward to get the money from FEMA if the money from FEMA falls through then he will have to take it out of the transfer station budget. This work has to be done there is no question about that, but the engineer will not design anything until they get their contract. If the money has to come out of the transfer station budget other things will not be done.

**Selectman Clow moved, Selectmen Fiala seconded to approve up to \$11,000 for the engineering design to repair the landfill cover. Passed 3-0-0.**

Mr. Knapp said they have a big problem with people coming in the transfer station and taking things of value and disposing of items they should not. Mr. Knapp said he would like to fence in the transfer station which will cost \$40,000 and will this be a CIP item. Mr. Knapp said the fence would also help with drifting debris. Someone disposed of a propane tank in the brush pile and put employees and public in a dangerous situation. Mr. Knapp said someone disposed of bags of trash in the metal pile and if they find a name in any of the bags they will be fined \$250.00. Mr. Knapp would like to see the brush grinded, for safety reasons and requested this through a CIP. Mr. Knapp researched the cost of grinding and some towns pay \$10,000 plus a year to have people come in to grind.

Mr. Knapp is concerned with sanding on Peacock Hill. He is very unsure a plow truck can turn around there. The grader plows the road but he is very concerned with a truck going down there to sand. He did get confirmation from FEMA that there is \$25,000 coming to repair the road, Mr. Knapp said FEMA money will cover the repair.

**Vice Chairman Kurk moved, Selectman Clow seconded to enter into non public session @ 5:36 p.m. pursuant to the authority granted in RSA91-A:3II (a&b). A roll call vote was taken. Selectman Clow - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 3-0-0.**

**Vice Chairman Kurk moved, Selectman Fiala seconded to come out of nonpublic session @ 5:42 p.m. A roll call vote was taken. Selectman Clow - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 3-0-0.**

Mr. Knapp presented Mr. David Enos to the Board, he is requesting the Selectmen hire Mr. Enos for his road crew. Mr. Enos will be hired as full-time truck driver/plowman; he is currently working in Lowell, Massachusetts and has much experience driving truck and plow. David will be hired at \$12.00/hour.

**Selectman Fiala moved, Selectman Clow seconded to hire Mr. Dave Enos for the Highway Department as a full-time driver at the rate of \$12.00 an hour. Passed 3-0-0.**

### 3. MANIFESTS

**Vice Chairman Kurk moved, Selectman Clow seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated September 14, 2006. Passed 3-0-0.**

Accounts payable	\$234,030.86
Gross Payrolls	<u>\$37,824.69</u>
Total	\$271,855.55

Vice Chairman Kurk discussed with the Board policies the NHMA Legislative Policy Committees drew up because there were some policies she did not personally agree with and asked them to look those over.

## **FINAL**

### **4. MEETING MINUTES**

**Selectman Fiala moved, Selectman Clow seconded to accept the minutes of August 21, 2006 as amended. Passed 3-0-0.**

Vice Chairman Kurk informed the Board the members of the Citizens Corp Council need to fill out volunteer forms, to be kept on file in the Selectmen's office, before they can be officially appointed by the Selectmen. The people serving on this committee are Richard Butt, Paul Marsh, Sharon DeStefano, Greg Begin, Fred Ventresco, Heleen Kurk, Peter Buono, William Stafford, Carl Knapp.

**Selectman Clow moved, Selectman Fiala seconded that the Board approve the membership of the Citizens Corp Council as it exists and that the members fill out a volunteer form. Passed 3-0-0.**

Vice Chairman Kurk discussed concerns of Primex with the health and safety of some departments; highway, transfer station and fire department, the Board has the responsibility of moving this forward.

Vice Chairman Kurk thanked Mrs. Judy Rogers for the Assessing monthly reports submitted to the Board.

**Selectman Fiala moved, Selectman Clow seconded to set the Deliberative Session for February 3, 2007. Passed 3-0-0.**

### **5. PUBLIC HEARINGS**

**Vice Chairman Kurk opened the public hearing at 6:02 p.m.**

**PUBLIC HEARING – Accepting the 42 Motorola Astro Portable Radios the Weare Fire Department received from a Grant from the Federal Government with an approximate value of \$126,000.00.**

Chief Richards said the portable radio grant was awarded to the Fire Department from the Federal Government. The Officers will receive 8 of the new radios and the old radios will be going to surplus, 42 members of the Fire Department but not everyone will have a portable radio assigned to them at home instead they will be assigned to them in emergency situations.

Mr. Frank Campana asked about the life expectancy of the radios and if the CIP was saving money to cover these portable radios. Chief Richard said he has not requested any new radios because he knew this grant was coming, these radios are projected to last 10 years, so therefore they are not requested on the CIP schedule for at least 3-5 years. Mr. Campana concerned with items being on the CIP and being funded a different way and not notifying the CIP and money still being set aside for these items.

Mr. Richard Butt said the CIP is not saving money for any particular item but purchasing the item when it is needed. The CIP expects the departments to forecast their needs years in advance.

Selectman Fiala would like Chief Richards to speak on the cases needed for these radios. Chief Richards said they expected the radios to come from the State of NH with cases, and originally the town would have to pay for the programming, so instead of coming with cases the State programmed the radios so all radios would have the same access throughout the state. Chief Richards said there is a Board of Fireward policy in place which states the radios need to be in cases. Chief Richards said they will have the radios in place to all officers next week.

**PUBLIC HEARING – Accepting the Hometown Heroes Grant the Weare Fire Department received from the Wal-Mart Foundation in the amount of \$800.00.**

Chief Richards said the officers had discussed purchasing a couple of GPS hand held units. Chief Richards applied for the grant through Wal-mart and with the \$800.00 they will be purchasing a couple of GPS handheld

## **FINAL**

units. The only cost to the town will be replacing the batteries and possible CIP replacement in 10 years. The GPS unit will help emergency personnel report to emergency situations.

### **PUBLIC HEARING – Accepting the \$3,500.00 donation to Parks and Recreation for the Skateboard Park from Bill Sweeney of Acclinet of Weare, NH.**

Mr. Knapp said Mr. Bill Sweeney had expressed interest in donating the pad for the skateboard park, and said if the skateboard park remains a skateboard park and not turned into a basketball court that he would be interested in donating in the future towards a basketball court.

### **PUBLIC HEARING – Accepting the Varsity Scoreboard to Parks and Recreation, with Model #VSBX-716LED02 with an estimated value of \$9,000.00 for Bolton Field from JSGFA.**

Mr. Jim Sappier informed the Board the scoreboard for Bolton Field is on its way, permits will be obtained this week as soon as they get the approval from the Selectmen. There will be a generator to run the scoreboard and will possibly be having electricity brought in next year. They will be discussing with PARC the vision of the football league for Bolton Field and how they plan on fundraising.

**Vice Chairman Kurk closed the public hearing at 6:19 p.m.**

**Selectman Clow moved, Selectman Fiala seconded to accept the 42 Motorola radios donated to the Fire Department from a grant received from the Federal Government. Passed 3-0-0.**

**Selectman Fiala moved, Selectman Clow seconded to accept the \$800.00 Hometown Heroes Grant from Wal-mart. Passed 3-0-0.**

**Selectman Fiala moved, Selectman Clow seconded to accept the \$3,500.00 donation from Acclinet for paving of a new skateboard park. Passed 3-0-0.**

**Selectman Clow moved, Selectman Fiala seconded to accept the varsity scoreboard with an estimated value of \$9,000 for Bolton field from JSGFA. Passed 3-0-0.**

**Selectman Fiala moved, Selectman Clow seconded to nominate Donna Meuse as Health Officer and Chip Meany as Deputy Health Officer for a 3 year term. Passed 3-0-0.**

It was discussed the Board nominates the Health Officer and Deputy Health Officer but the State appoints them.

Mr. Knapp said now that they have accepted the donation they need to pay the bill. Vice Chairman Kurk said the bill should go to Tina Pelletier and then will be paid by the donated check. There will have to be a new line in the budget to accept and expend.

Mr. Knapp asked if the Board could authorize Mr. Ventresco to sign the contract. The Board agreed.

## **6. DISCUSSION OF WINDOW REPLACEMENT AND PROPOSAL BID SPECIFICATIONS FOR TOWN OFFICE BUILDING**

*The Building Committee members are:*

*George Malette, Joe Fiala, Malcolm Wright, Carl Knapp, Fred Ventresco, and Chip Meany.*

## FINAL

Vice Chairman Kurk said Mr. Meany brought the need for new windows to the attention of the Selectmen in January. There was an Energy Analysis done after Mr. Meany came to the Board to discuss the windows. The energy analysis spoke of different things needing to be done including windows and the air conditioners should be in the walls not in the windows. Vice Chairman Kurk said she knows all the work this Committee has done but asked if this has been discussed with the CIP Subcommittee. Mr. Meany said no, because the Committee feels they actually need to have a needs assessment done by an architect to evaluate the use of the building. At this time they are trying to make the building more energy efficient as soon as possible. So while they are planning as a community on what they want to do with this facility it needs to be more energy efficient now due to the waste of heat all winter. Mr. Meany said if you come into this building in the winter there are many space heaters running in every office to keep employees warm. At this time they need to tighten up the building, and do an assessment of the needs of the building. Mr. Meany said unfortunately in the past this has all been deferred maintenance and that is why they are in this situation now.

Vice Chairman Kurk said she is concerned with the process being taken without addressing the whole situation. Mr. Meany said they have been taking the band aid approach for maintenance in this building for years. The cost of replacing the windows would be \$20,000 - \$25,000. Vice Chairman Kurk said there may be a possibility that the building is extended to the north. Mr. Meany said the windows could be re-used so no money would be wasted with modifying the building. Vice Chairman Kurk asked if there is any other option because this throws a wrench in the CIP process. Mr. Meany said he believes there was \$20,000 put aside for building maintenance on this building. Mr. Meany said Mr. John McKinnon gave him a quote just to replace the windows, including the antrim window and the windows on the 1<sup>st</sup> and second floors and a price of \$13,500 to have the windows installed.

Mr. Meany does not understand how they could possibly allow the heat to go right out the window instead of replacing the windows. Mr. Meany said someone needs to be responsible for this building and if he inspected it – it would fail. The Committee feels they need to hire a facilities manager for all town buildings. Mr. Meany said they need to do something to make this building more efficient immediately because the building is so cold they can not efficiently work in the building. Spending more money on electric, more money on oil and we need to tighten up those air holes that are costing the town more money. Mr. Meany feels he would not be doing his job if he did not fight for the replacement of the windows immediately and by replacing the windows it will give them time to come up with a final plan.

Selectman Clow asked if they remove the air conditioner units how will they make the building livable for the summer time. Mr. Meany said they will have time to discuss their options and come up with an efficient plan. Vice Chairman Kurk said she understands what they are saying but this needs to go through the CIP. Mr. Meany said they are proposing now that the windows be replaced and have a needs assessment done by an architect. All departments will need to be assessed as to their needs for the future 10 years.

Selectman Fiala asked what funds were available. Mr. Meany said when he came on board 2 years ago there was \$20,000 for this building, and \$50,000 for all town buildings. Mr. Meany said if they change the windows now they will be in a better position to determine the needs of this building. Mr. Meany said the handicap ramp does not meet code, and if you look at the front of the building and front door, the building is not aesthetically pleasing. It was discussed the argon gas in the windows are gone, which provide insulation.

Mr. Meany said the front door is allowing cold air directly into the building. Mr. Meany said any future work done on this building they will require warranties, guarantees and they will hold contractors liable.

Mr. Ventresco said at the last meeting the committee was all in favor of replacing the windows. Mr. Meany said they really need a facilities manager who will be here everyday in a paid position. Vice Chairman Kurk said they cannot just create a position. Mr. George Malette performed a test with his infrared cameras to see where the air was escaping the building. Vice Chairman Kurk said she is stuck with the thought that they know this is

## FINAL

necessary but it has not been planned on. Mr. Richard Butt said the Building Committee did come before the CIP Subcommittee but did not have enough information at that time to submit any plans. Mr. Richard Butt said there certainly is enough money in the fund to perform the work. Mr. Butt said at the Deliberative Session the intent of the appropriation last year was to put more energy efficient lighting and efficient insulation, and the lighting has been replaced.

Mr. Meany said it might of have been a previous Town Administrator who wanted the lighting changed and said his has not seen any statements on the utilities to show this savings.

Mr. Butt said the money was not specified to any particular repair, \$50,000 in fund for maintenance for all buildings. Mr. Meany said they have been stock piling money for the maintenance and repairs on town buildings but thus far have only changed the lighting to make the building more efficient. Mr. Malcolm Wright said the attic, windows and doors are the major weaknesses in this building. Mr. Wright said to spend money on doors at this time would not be cost effective but replacing the windows would be cost efficient. Mr. Malcolm Wright said in working with the windows, he found one that the latch was not working properly and the windows are so heavy that this is a major safety concern and could have seriously injured someone. Vice Chairman Kurk asked Mr. Wright if he were to take all the air conditioners out of the windows, come summer what will happen. Mr. Meany said they need to reconsider what this building will be used for. Mr. Wright said he could more efficiently reinstall the air conditioners. The air conditioners could be reinstalled in the new windows so as not to cause a problem.

Selectman Clow asked if the large window at the top of the stairs would be replaced to the same specifications. Discussed getting by with that window by installing some sort of plastic storm window. But in the quotes this window is included. The windows at the top of the stairs are the original windows and all other windows were replaced approximately 30 years ago.

Vice Chairman Kurk said they have certainly made their case in the need of the replacement of the windows. The CIP Subcommittee is meeting on September 21, 2006 and this would help her to have this brought forth through this committee. Mr. Meany said the only thing he can say about this is that the CIP Subcommittee has known there has been money allocated for these windows. Mr. Meany is concerned with the timeframe of waiting for the CIP meeting then a Selectmen Meeting, then bid process, this would put the replacement schedule into December.

Mr. Wright told Vice Chairman Kurk he does agree with her concerns with the CIP process, but this has been discussed for 2 years and the money is there to do this and this is a responsible reaction. Mr. Butt feels the CIP has not reviewed any of the requests because they have not received anything specific.

Selectman Clow said the money was appropriated before the CIP was in process so therefore does not feel this is overstepping the CIP. He feels this would not violate the principals of the CIP because this need has been discussed for years and the money has already been allocated. Mr. Meany said they really need a needs assessment before they go any further on this building. Mr. Meany said if they can get this done this year then they can submit it to CIP this year. The assessment will tell us what the needs of the building will be for the next 10 years. Mr. Meany said the citizens need to know the needs of the town.

Selectman Clow feels the windows will pay for themselves. Mr. Wright said when he started 2 years ago; he feels you cannot have a comprehensive maintenance plan in place until you have a comprehensive use plan, because you don't want to spend money without knowing the use.

Mr. George Malette said when they started the Committee they were under the assumption that the money was already there. Everyone on the committee is in agreement of replacing the windows.

Selectman Fiala said they set up the CIP so that what we need this year is allocated and spent this year. Feels that they have put aside \$50,000 this year for the building and maintenance of this building and the taxpayers

## FINAL

expect it to be done. Vice Chairman Kurk mentioned the Library needs replacement windows as well. Mr. Meany said someone needs to determine if the Library is indeed a town building and if so the \$87,000 could be used to replace those windows as well and get a better price on a higher amount of windows. Ms. Chris Hague said they have done a needs assessment, the Paige library was built in 19\_\_ when the needs assessment came through the windows took priority, regardless of use the occupants they needed operative windows. What was determined was that in the Paige section they have 9 double hung larger windows, and the ropes are not safe and if they don't replace them the repair work would be close to the same price of replacing. There are only 5 operable crank windows left and there are 14 windows that were never shimmed. This has been submitted to the CIP Subcommittee for this year.

Ms. Hague said the thinking is the outside shell and the mechanical systems that run the Library are town property. Libraries are town buildings but the operation of the libraries is under control of the Library Trustees. They pay someone out of their operating budget to clean the Library. To replace the windows it would have to be a capital expense. Ms. Hague said they submitted the window replacement to the CIP Subcommittee before the Building and Maintenance Committee was formed. Ms. Hague said if they were unable to get the money from the CIP Subcommittee they were prepared to write a warrant article. Ms. Hague said they have asked for the door to the Library to be replaced 2 years ago and since then the door has been repaired several times.

Selectman Clow said if they made a decision on the windows for this building, and if the Library windows were not included in a future CIP and look at window replacement for the Library windows in the spring. The specifications are already in place for the Town Office windows and the Library windows are not so it would hold up the process so at this point replace only the door. Ms. Hague said that was the consensus of the Library Trustees on Thursday night.

Selectman Clow asked if the specifications themselves will insure a quality product and installation. Selectman Clow would like to see the large front windows over the door replaced and not covered with plexiglass.

Vice Chairman Kurk said they received a letter from Betty Straw, to request the large window at the top of the stairs be stored safely.

**Selectman Fiala moved, Selectman Clow seconded to authorize the Town Administrator to submit proposals for bids to the replace windows at the Town Office Building as discussed. Passed 3-0-0.**

Selectman Clow asked about the Library door. Ms. Hague said at this point they are not prepared to go out to bid on the door.

Vice Chairman Kurk pressed that the Building and Maintenance Committee go to the CIP Committee. Mr. Ventresco will submit a written proposal to the Board on what he feels the committee's purpose should be and then the Board could go through the formality. Mr. Meany asked if a member of the Finance Committee could sit in with the members of the Committee and report back to the Finance Committee. Vice Chairman Kurk said she did not feel it was a good idea to include a member of the Finance Committee as a member but rather invite them to the meeting for their inputs and gain a better understanding of the needs.

Mr. Gene Propper told the Board he is proud to be a member of the Lake Horace Association and their President and a member of PARC. Over the years he has helped to initiate the milfoil inspections at the lake. People who have boats in the lake are going to have to get them out and he has always stepped up to the plate to have the boats removed. He feels that people should remove their boats from the lake when Chase Park is open and the funding to have someone to assist them is available. Mr. Propper said he is going to push for more funding to allow people to have more hours to get their boats in and out of the lake. Mr. Propper said there are a lot of people who still have boats in the lake and he feels people are going to be upset because he will not be available to assist in the process. Draw done is October 15, 2006. Vice Chairman Kurk asked if the boats need to be out by then. Mr. Propper said no, traditionally the Park is not open on that Monday, what he is trying to

## **FINAL**

say that it's probably a PARC issue. Vice Chairman Kurk said this year there was more money spent this year on staffing. Mr. Propper said he does not have an answer but feels he will not be able to assist.

**7. ADMINISTRATIVE REPORT** – Mr. Ventresco said they do not have a contract in place for energy fuels and they are too late to put this out for bid. He feels this would be a prime opportunity to get something in place and the best route might be to fax out some bid applications. Mr. Ventresco said the State didn't even offer a price this year. Mr. Ventresco said the School's and the Library have already locked in their prices. Vice Chairman Kurk said her feeling is Mr. Ventresco can make calls for pricing and also get a price on furnace cleaning and sign for it. This will include all the town's buildings.

Mr. Ventresco said most Department Heads have their reviews for their Department's completed. He asked the Board for assistance if there is any employee with whom the Board has noticed needs areas of improvement then they need to come through with their thoughts because he has only been employed by the Town for 2 months and in his opinion everyone is doing a wonderful job. Vice Chairman Kurk said in doing the reviews Mr. Ventresco needs to qualify what he has noticed and this is what needs approval. Selectman Clow said this is why they hired a Town Administrator to guide them through this process and feels it would be inappropriate for the Board to input to the review process.

Vice Chairman Kurk said at the next meeting they need to set a timeline on how and when they want the budget to work.

Vice Chairman Kurk said they should also start looking for a printer for the Town Report. They discussed the School separating their report from the Town Report. Mr. Ventresco will contact the SAU and see if they would like to have a joint report to have only one book. It was discussed the books should be available for the taxpayers so they have adequate time to review them before the Deliberative Session.

The Board discussed they would review Mr. Ventresco as well and then again in the 6 month timeframe.

Vice Chairman Kurk said they need to discuss sealed minutes. Selectman Clow said they have been very quick to Seal and Restrict the minutes. They will be aware of Sealing and Restricting minutes. The Board discussed that they will start reviewing the minutes at the end of meeting that will not run too late.

Mr. Ventresco mentioned Margo McLeod usually walks the town lines. Vice Chairman Kurk said the process is the bordering town which was incorporated first usually invites the other town to join them in the walk. Vice Chairman Kurk said to inform Mrs. McLeod to make the contacts.

Mr. Ventresco said Ms. Meuse had mentioned the Welfare Ordinance is very outdated and they will be working on this.

## **8. CORRESPONDENCE**

Letter from Naomi Bolton concerning a bill for maps. Selectman Clow said the Planning Board ordered the map from the Southern New Hampshire Planning Commission but they were unaware there was a cost involved.

Mr. Ventresco discussed the SSBH land offer for \$700,000. The Conservation Commission does not recommend the town purchase this land. Selectman Clow wondered if this is the opinion of the Conservation Commission or just the opinion of Andy Fulton. It was discussed the Board would like to know if this was the opinion of the entire Conservation Commission.



## **FINAL**

Discussion of deed change request for town property for Tim & Shiela Savaria who reside at 800 South Stark Highway. Vice Chairman Kurk said this is very confusing because this lot #408-190 has changed hands previously. Vice Chairman Kurk said they should tell the Savaria's to submit this to their Attorney and he can then submit it to the Town's Attorney, Mitchell & Bates, at the Savaria's expense. Vice Chairman Kurk would like the Boards approval to have Mr. Ventresco contact the Savaria's Attorney. Vice Chairman Kurk would like a letter on file stating that the Savaria's will take care of all Attorneys' expenses, theirs and the towns.

**Vice Chairman Kurk moved, Selectman Clow seconded to enter into non public session @ 9:20 p.m. pursuant to the authority granted in RSA91-A:3II (e). A roll call vote was taken. Selectman Clow - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 3-0-0.**

**Vice Chairman Kurk moved, Selectman Fiala seconded to come out of nonpublic session @ \_\_\_\_\_ p.m. A roll call vote was taken. Selectman Clow - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 3-0-0.**

**The Board sealed and restricted the minutes.**

## **9. ADJOURNMENT**

A True Record.

---

Cherry Palmisano, Recording Secretary